Geoff Harvey

Driver and Vehicle Standards Agency Approved Driving Instructor (Car)

Member of the Driving Instructors Association

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Terms and Conditions

1. Pupils must hold a current driving licence and allow me access to check its validity.
2. I must be advised of any changes to your licence, health or eyesight, promptly.
3. A pupil's pre-planned lesson may be re-scheduled as necessary, should another pupil have a driving test booked which clashes with their scheduled lesson.
4. Lesson fees are payable on the day and can be paid by cash, although I prefer BACS. BACS bank transfers should be made on the date of the lesson.
   Please note that in the event of bank transfers not being made by midnight on Friday of the week in question, I reserve the right to cancel a following lesson, or lessons.
5. I do not request pre-payment for lessons. However, pre-payment can be made if preferred. Any pre-paid balances will be refunded immediately on request, in full.
6. 48 hours' notice of cancellation is requested, otherwise the lesson is chargeable.
7. I promise to advise as far in advance as possible, should I need to cancel a lesson.
8. I require to be consulted before a driving test is booked, in order to be satisfied that the pupil 'should' be ready in time for the test.
9. When booking a Driving Test you **MUST** include my ADI Instructor reference number **425072**. If you do not, I may be unavailable to accompany you to your test!
10. I reserve the right to withhold the use of my car for the Driving Test, if I believe the pupil is not ready for test. Similarly, I will not accompany a pupil to test in their own car if I do not believe that pupil is ready for their test.
11. I cannot be held responsible should the DVSA cancel a test, for whatever reason.
12. The pupil, or parent, will be asked to sign these T's & C's indicating that the above is acceptable to them.

Print name:
(to indicate acceptability of T's & C's)

Signed:
Pupil, Parent or Guardian:

Date:

08.02.2026